



ICGS FAMILYGRAM

The **FAMILYGRAM**, Immaculate Conception Grade School's monthly newsletter, is a publication intended as a channel of classroom communication between elementary school educators and parents. The publication's mission is to inform parents, or guardians of ICGS students of important curricular matters; updates and information on what is taking place in the grade school classrooms; and highlights of upcoming classroom events. Featured areas include a message from the principal; information spotlighting service projects; student council; honor roll students; athletic accomplishments, Parents' Club, School Board information.

Recognizing that the value of an ICGS education is reflected by student accomplishments in high school, college and years beyond, the Familygram will include ICGS alumni news. ICGS alumni, parents of ICGS alumni, high schools and colleges are encouraged to submit news of achievement to development@icgradeschoolelmhurst.org. ICCP may submit up to two pages of ICGS alumni news for each Familygram.

The ICGS Familygram is scheduled to be posted on the IC Grade School webpage, www.icgradeschoolelmhurst.org, and will be eblasted to parents on the **first Friday of each month**. **Submissions are due one week prior to publication date**. Submissions should be directed to: khillsman@icelmhurst.org. Please indicate **FAMILYGRAM** in the subject line and **use Word in Times New Roman 12 pt. font**. Pictures or graphics accompanying submissions are welcome but are not automatically guaranteed to be published.

SUBMISSION DEADLINES FOR 2017-2018 SCHOOL YEAR

SUBMISSION DATE

September 1, 2017 *
September 29, 2017
October 27, 2017
November 21, 2017*
December 15, 2017*
January 26, 2018
February 23, 2018
March 16, 2018*
April 27, 2018

PUBLICATION DATE

September 8, 2017
October 6, 2017
November 3, 2017
December 1, 2017
January 12, 2018 (due to break)
February 2, 2018
March 1, 2018
April 6, 2018
May 4, 2018

In lieu of a June Familygram, the ICGS "School Year in Review" will be given to parents on the first day of the following school year.

PLEASE MARK THESE DEADLINE DATES ON YOUR CALENDAR.